

2025 EMPLOYMENT EXPENSE SCHEDULE
COMMISSIONED SALESPERSONS AND SALARIED EMPLOYEES

Name: _____

NOTE: A FULLY COMPLETED CRA FORM T2200 IS REQUIRED IF YOU ARE CLAIMING DETAILED EMPLOYMENT EXPENSES.
THE T2200 MUST BE SIGNED BY YOUR EMPLOYER.

EXPENSES (Other than automobile)

Accounting and legal	<input type="text"/>
Advertising	<input type="text"/>
Meals and entertainment	<input type="text"/>
Lodging	<input type="text"/>
Parking	<input type="text"/>
Supplies (postage, stationery)	<input type="text"/>
Tradesperson's tools	<input type="text"/>
Apprentice mechanic's tools	<input type="text"/>
Musical instrument expenses	<input type="text"/>
Artist's employment expenses	<input type="text"/>
Other: _____	<input type="text"/>
Other: _____	<input type="text"/>
Equipment rentals or leases *	<input type="text"/>

BUSINESS USE OF HOME

Total house area (sq. ft.)	<input type="text"/>
Area for business (sq. ft.)	<input type="text"/>
Electricity, heat, water and home internet access fees *	<input type="text"/>
Maintenance	<input type="text"/>
Home insurance	<input type="text"/>
Property taxes *	<input type="text"/>
Rent	<input type="text"/>
Condo fees	<input type="text"/>
Other expenses:	
Other _____	<input type="text"/>
Other _____	<input type="text"/>

* commissioned salespersons only

Other includes a separate business telephone line, business long distance calls, the identifiable business portion of cell phone and home internet plans and business travel costs other than vehicle expenses and lodging.

Equipment rentals or leases includes leasing costs of a commissioned salesperson for computer equipment, cell phones and fax machines.

Employer's GST/HST #

It is your responsibility to retain all documents used to complete this schedule.

Only expenses identified by your employer on the T2200 form mentioned above will be allowed as deductions on your tax return.